

Request For Quotation

R.F.Q. Number: 4637-3159-100120142 (Shreveport Courtroom 5)

Request Date: 09/11/2020

To: _____

Special Notes:

This is a request for **Open Market Pricing**.

All items should be quoted **f.o.b. Destination**

Quotes may be faxed or emailed to the listed address below by September 25th, 2020 9:00 am. However, hand carried quotes can be delivered by the same time to:

U.S. District Clerk of Courts
(Attention) Brent Norris
800 Lafayette St. Suite 2100
Lafayette La, 70501

Phone: 337-593-5006
Fax: 337-593-5090
E-mail Brent_Norris@LAWD.USCOURTS.GOV

Submit a quotation by using the attached quote sheet.

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.

Quotes and questions concerning this RFQ should be addressed to:
Brent Norris, U.S. District Courts, 800 Lafayette St., Suite 2100, Lafayette, LA 70501.
Phone: 337-593-5006, Fax: 337-593-5090, E-mail Brent_Norris@LAWD.USCOURTS.GOV

The **Delivery Address** for these deliverables will be in the Western District:

Federal Building
United States Courthouse
300 Fannin Street
Shreveport, Louisiana 71101

Sincerely,



Courtroom Technology Specialist

Attachment to follow:

<u>Item #</u>	<u>Short Description</u>	<u>Detailed Product Specification or Product Description</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Extended Price</u>
<u>1.</u>	Upgrade of existing courtroom in Shreveport, LA	The court requires replacement and upgrading of existing equipment in one courtroom in the Shreveport Division. Shreveport Courtroom 5 is in need of an audio, video, and control system upgrade. Any new wiring or connections not listed in the Government provided materials list are the responsibility of the vendor. New wiring (video, audio and control) will need to be connected to the new and existing Government supplied equipment listed in attached Statement of Work. The required design drawings are attached. The Court requires proper as-built drawings, labeling, and any control code upon completion of the job. This total shall include any and all labor and misc. wiring not listed in the attached Government materials list spreadsheet.	1	Each		
<u>2</u>	Travel	Travel and Accommodations				
					<u>TOTAL</u>	

Vendor's Name

Vendor's Phone Number/Fax Number? E-Mail Address

Vendor's Street Address

Vendor's City, State, and Zip Code

Signature of Person Authorized to Sign Quote

Date

Federal Tax Identification number

Printed or Type Name of Person
Authorized to Sign Quote

Discount Terms or Net 30?

Delivery Date